

**MINUTES OF THE INUAGURAL MEETING OF THE KOINADUGU DISTRICT**  
**M & E COMMITTEE HELD ON FRIDAY, 2ND FEB 2007**

MEMBERS PRESENT:

<b>Name</b>	<b>Designation</b>
1. Andrew A. Kamara	District statistician
2. Alhaji F. Sheriff	Soc. Dev. Officer
3. Beatrice LM. Serry	Dee-See Coach
4. Dennis Paul	Dist. Dir. of Agriculture
5. Raymond K.M. Bindi	Chief Administrator :' <b>Chairman</b>
6. Mohamed Kandeh	OIC -Min. Energy & Power
7. Mohamed Fofana	Rep. NaCSA DC
8. Dr. S.A.S. Kargbo	DMO -MOHS
9. Alex S. Konteh	Deputy Chairman -KDC
10. Kalilu Kah	Project Officer -CGG
11. Ibrahim S. Sesay	PRS/FP -DACO - <b>Secretary</b>

ABSENT:

1. John F.S. Mansaray                      Inspector of Schools -DEO

**Prayers:** Individual silent prayers were said.

**Chairman's remarks:** The Chairman of the day's meeting, Mr. Raymond Bindi, acknowledged that he was acting in that capacity until such a time when the Office of Vice President (DACO) determines the leadership of the committee. He emphasised that the committee requires maximum attention as its decision shall reach the highest policy level, DEP AC.

The Acting Chairman then introduced Mr. Ibrahim Sesay in his new capacity as Poverty Reduction Strategy Focal Person for DACO in the district.

He stressed the need for the proper monitoring of the PRSP activities in the district, requesting Heads of Departments to maintain separate files for DACO as monitoring is very important in project implementation. He further informed the committee that DACO activities are not in conflict with any other activity of either Councilor MDAs.

Concluding, the Chairman encouraged members of the committee to be punctual at meeting stressing on high quality representation as subordinates cannot take major decisions for their departments.

**Briefing by PRS-FP:** Addressing the committee, the PRS-FP, Mr. Ibrahim Sesay stated that DACO's key mandate is to set up and coordinate a system for monitoring and evaluation of programmes identified in the SL-PRSP. He went on to state the three main pillars upon which the PRSP is anchored -Promoting Good Governance, Security & Peace; Promoting Pro-Poor Sustainable Growth for Food Security & Job Creation and;

Promoting Human Development. The Focal Person further explained the seven core principles underlying the development and implementation of the PRS.

The DACO official high-lighted the institutional framework for M & E starting from the High Policy Level, DEP AC, which is chaired by the Vice President down to the District M & E Committee. He added his voice to the Chairman's that membership to District M & E Committee must be of the highest representation.

In conclusion, Mr. Sesay went through the Terms of Reference for District M & E Committee for PRS implementation, copies of which, he distributed to members.

**Responses:**

- . The Chairman of the meeting noted that people are in the habit of sabotaging others' job but do not want to be reported. He cautioned that type-writers are not appropriate for data collection and requested heads of departments to include in their activity plans the procurement of computers and the requisite training to operate them.
- . Councillor Alex Konteh requested to know whether DACO operations have any direct linkages with that of the District Budget Oversight Committee. This, the focal person replied in the negative.
- . The District Statistician attributed the non-functioning of his office to the lack of logistics. He stated that the logistics from the UNDP cannot be used in rented houses as the UNDP have paid for permanent office structures.

**Agreement on Meeting Dates:** It was unanimously agreed that the committee meets at 9:00a.m on the first Friday of every month except where necessary for a change.

**Adjournment:** The meeting was adjourned on the motion of Dr. S.A.S. Kargbo that was seconded by Councillor Alex Konteh.

**Signed:**

**Ramond K.M. Bindi**  
**(Chairman)**